



KGS / C/902-17

**THE KINDERGARTEN STARTERS**  
**CIRCULAR to Parents (Grades 2 to 5)**

14/12/2017

**Subject: Installation of Mobile Device Management License**

Dear Parents,

The Kindergarten School uses instructional technology as one way of enhancing our mission to impart skills, knowledge and dispositions that students will need as responsible citizens in the global community. Students learn collaboration, communication, creativity and critical thinking in a variety of ways throughout the School day. In an effort to increase access to these 21st century skills, KGS students bring personal devices to school on specific days as assigned by the teacher.

The school realizes that systems need to be put in place to ensure the safety and security of users of technology within the school campus. In order to meet this objective, we have initiated the process of installing Mobile Device Management (MDM) licenses in the devices that students bring into school.

**1. Purpose of MDM**

The purpose of installing the MDM in student devices is that it will enhance the safety and security of the device while the students are in the school complex. It will also enhance the effective monitoring of devices that are brought to school.

It will also restrict the applications that students can access whilst at school. The MDM will block all applications that are not required for learning by the students. The MDM will not allow users to access the schools' shared resources.

**2. Use of device at home in which an MDM is installed**

Once a device goes out of the school network, all applications installed on the device will become functional.

**3. Hardware Specifications**

The following devices need to be brought to school for the successful configuration of the MDM license.

Manufacture	Model	Type	OS Version
Apple	IPad	Tablet	4.x and above
Apple	Mac		10.7 and above
ASUS	Tab	Tablet	Android 4 and above
Samsung	Galaxy	Tablet	Android 4.1.2 and
Lenovo	Tab3	Tablet	Android 4 and above
Dell	Streak	Tablet	Android 4 and above
ASUS	Nexus 7 Tablet	Tablet	Android 4.2.2 and
Microsoft	Windows	Tablet	Windows 10 and above
IBM	Lenovo T450s	PC	Windows 10
DELL	XPS 10	Tablet	Windows 10 and above



**4. Uninstalling the MDM**

Students should not uninstall the MDM once the license is installed in their device. Should they uninstall the license, it will prevent their device from accessing the school internet.

**5. Change of Device during an academic year**

Device change during an Academic Year is only allowed under special circumstances

With written request from the parents. Any change of device needs to be reported to the supervisor, who will inform the IT Team and get the license transferred to the new device.

**6. Non Compliance with BYOD Policy**

All parents and students are required to read and understand the revised BYOD policy that has been uploaded on My Learning under the Policies folder in School Spaces. Users risk the loss of digital privileges in case it is found that the guidelines are not being followed. In cases of serious breaches, further action may be taken, in line with The School's standard disciplinary procedures.

**7. Implementation schedule for installing MDMs**

Each class will be informed by its respective supervisors as to when to bring their devices for the installation of the MDM license.

We look forward to your co-operation in making the use of digital technology safe and secure for our students.

Kind regards

**Asha Alexander**  
Principal